

SCHOOL'S OUT CHILDCARE, INC.
IMPORTANT NOTES TO PARENTS 2019-2020

The following information is intended to answer some questions you might have. If you still have questions, after reading, please ask the site coordinator at your school or call Rainey Dhillon @ 253-678-9020 or e-mail rainey.schoolsout@gmail.com.

SCHOOL'S OUT CALENDER 2019-2020

School's Out will be open Monday through Friday on school days. Below is a list of "No School Days". We are open on some and closed on some. We cannot be open on custodial holidays as we cannot open or close without a custodian.

SCHOOL CLOSURES

School's Out Childcare will be:

Oct 11	OPEN
Nov 11	Closed Veterans Day
Nov 27, 28 & 29	Closed Thanksgiving
Dec 2	OPEN
Dec 23,26,27	OPEN
Dec 24 &25	Closed Christmas
Dec 30	OPEN
Dec 31 & Jan 1	Closed New Year
Jan 2 & 3	OPEN
Jan 20	Closed MLK Jr. Day
Jan 31	OPEN
Feb 14	OPEN
Feb 17	Closed Presidents Day
April 6,7,8,9	OPEN (Spring Break)
April 10	Closed Spring Break
April 20	OPEN
May 22	OPEN
May 25	Closed Memorial Day
June 16	Close at 3:30pm on last day of school

On the 'NO SCHOOL' days, we will only be open at one site, usually at Crescent Heights. If you need care for these days, **you must reserve space by the posted deadline to be guaranteed space.** After the deadline, staff will be scheduled and you may reserve space if available. If you do not reserve space, you will not be charged for the day(s). If you reserve space, you will be charged whether or not you use it. When reserving space you must stay **within the time reserved.** Please do not come early without calling to see that there is adequate staff. Also, please call if you are going to be late picking up. **Lunch will not be provided.** Each child needs to bring a sack lunch. We will provide a morning & afternoon snack. If your child forgets his/her lunch, we will provide a basic lunch and charge you an additional \$3.75.

On EMERGENCY WEATHER CLOSURES we will close 2 sites and just meet at one, if the determination is made early enough by the school district for us to make that decision. Otherwise, we will need to have all three sites open. As soon as we make a decision, it will be on our website schoolsoutcc.com. If there is **NO HEAT, NO ELECTRICITY, or NO CUSTODIANS** we will have to close. If possible, we will be at our sites at the regular time for weather related late starts. You will be charged extra for the extra time, as we will need to staff for it.

BEHAVIOR EXPECTATIONS follow the school district's "Student Rights & Responsibilities". We allow no violence toward children or staff. We allow no harassment of children or staff.

EARLY DISMISSALS: If your child is scheduled for PM care and there is an early dismissal, we expect your child to arrive at the early dismissal time. Therefore, we must find adequate staff to cover these extra hours. This is not easy. Our regularly scheduled staff is scheduled at 3:30 PM. They are not all able to arrive at 12:15 PM. Therefore, if your child will be absent, we will be happy not to charge you for that early dismissal time **IF YOU GIVE US 2 WEEKS WRITTEN NOTICE**, so that we can staff accordingly. There is no credit for the regular time you are scheduled (3:30 PM–6:30PM) If you find that you will never be using care on early dismissal days, please notify us in writing and we will not charge you for the early dismissal time. If you tell us you won't be using the early dismissal time and then find you need it, you must check to be sure there is still space. Please check your school calendar for early release days. If your child is not regularly scheduled for after school, you can reserve space if space is available. You will only be charged the occasional PM rate if you can pick up by 3:30pm. Otherwise, you will be billed for occasional PM rate as well as the early release fee.

PAYMENT PROCEDURES: All Payments Are Due In Advance. Customers paying weekly need to pay on Monday. A late fee of \$7.50 will be charged after Tuesday. If payment is not received by Thursday, another \$7.50 late fee will be charged, and the child may not attend until payment is current. If you are not scheduled for Monday, please pay on your first day scheduled. Monthly, semi-monthly, and bi-weekly customers pay on their pre-arranged day. You will be on a weekly billing cycle, unless you request differently.

I'm sorry for the inconvenience, but we do not accept cash. We do not want to put your children and ourselves at risk by making it known that we keep cash on the premises. In an effort to keep costs down, please pay on your due date to avoid unnecessary time contacting you. Also, if not inconvenient, we would appreciate payment for a month, instead of a week, if you are only using one or two days a week.

LATE PICK-UP: Our center closes at 6:30 P.M. Our late pick-up fee is **\$1.00 per child for each minute** after closing time, that the child leaves the center. . If there are more than three late pickups during a 90day period, **a surcharge of \$20.00** will be added onto each late fee. (The staff really wants to go home at 6:30 pm and we contract to use the school only until 6:30 pm.) Frequent late pickups will be grounds for withdrawal.

If there is a chance that you are going to be late, please call us. If possible, try to find another person on your emergency pick-up list to come and get your child.

Thank you. I hope you and your child have a great school year.

Rainey Dhillon, President
SCHOOL'S OUT CHILDCARE, INC.
253-678-9020

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Website: schoolsoutcc.com